

ANNUAL REPORTS and FINANCIAL STATEMENTS

for

The Parochial Church Council

Hoole Parish Church

St Michael and All Angels Church

Liverpool Old Road, Much Hoole, PR4 5JQ

As at 31st December 2023

The Rector

Rev Ann Templeman
The Rectory
69 Liverpool Old Road
Much Hoole
Preston
PR4 4RB

Banks:

HSBC
49A Fishergate
Preston
PR1 8BH

United Trust Bank
One Ropemaker Street
London
EC2Y 9EW

Independent Examiner

Adam Calvert
Rushtons Chartered Accountants
Shorrock House
1 Faraday Drive
Fulwood
Preston
PR2 9NB

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1 ADMINISTRATIVE INFORMATION

The Parish Church of Hoole St. Michael is located on Liverpool Old Road, Much Hoole, near Preston. Correspondence address: The Rectory, 69 Liverpool Old Road, Much Hoole, Preston, PR4 4RB.

The Parochial Church Council (PCC) is a charity with Excepted Status given by the Charity Commission.

PCC MEMBERS WHO HAVE SERVED

Ex Officio Members	Revd Ann Templeman	Incumbent & Chairman
	Jane Elphick	Warden
	Barbara Wood	Warden
Deanery Synod Representatives	Margaret Clark	
	Margaret Kirkman	
	David Nuttall	
Elected Members	Andrew Smith	Treasurer
	Walter Davidson	
	Jean Dewhurst	
	Gillian Slinger	
	Lindsey Crossen	
	Emily Wignall	
	Mike Barron	
	Colin Wilson	Health and Safety Officer
	Liz Boland	Youth Minister
	Amanda Hughes	Safeguarding Officer
	Andrea Susnik	Secretary
Co-opted Members	Barry McManmon	
	Rev Peter Templeman	Associate Minister

2 STRUCTURE, GOVERNANCE and MANAGEMENT

The method of appointment of PCC members is set out in the Church Representative Rules. All church attendees are encouraged to register on the Electoral Roll and may stand for election to the PCC.

The aim of the PCC is to co-operate with the Rector in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC met five times a year with an average attendance of 80%. Given its wide responsibilities the PCC has three committees each dealing with a particular aspect of parish ministry.

The PCC reviewed and changed its committee structure in 2022 and 2023 to ensure that all activities are in line with their strategic aims and that the PCC as Trustees of the Charity have control of all the Charity's funds.

1. The Outreach Committee which focuses on the strategic aim of making disciples.
2. The Social and Fundraising Committee was formed as a result of amalgamating the previous Social Committee and the Friends Committee. This committee focuses on the strategic aim of being witnesses.
Most PCC members apart from some office holders are members of one of the above two committees.
3. The Standing Committee which makes recommendations to the PCC and is authorized to conduct business if necessary.

The church has two part-time employees:

1. Children and Youth People's Minister
2. Parish Administrator.

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3 ELECTORAL ROLL and AVERAGE ATTENDANCE

The number on the Electoral Roll as at 31 December 2023 was 182 (179 in 2022)

Our average weekly Sunday attendance taken from the register for the month of October 2023 was:

- ❖ Adults 55 (16 years and over)
- ❖ Children 16 (under 16 years of age)

In 2022 the average attendance was also 55 and 16 respectively.

4 OBJECTIVES and ACTIVITIES

The PCC have summarised their objectives with the strap line:

“To Know Christ and Make Him Known”.

The PCC unanimously agreed to adopt the objectives of the 2026 Vision Statement of the Diocese of Blackburn:

- ❖ To make children, young people, schools and families their priority.
- ❖ To make disciples of Jesus Christ
- ❖ Be witnesses of Jesus Christ
- ❖ To grow leaders for Jesus Christ

All the deliberations of the PCC and subsequent decisions, activities and developments in church life in 2023 were made with these aims in mind.

5 ACHIEVEMENTS and PERFORMANCE

5.1 CHILDREN, SCHOOLS AND FAMILIES

Children and Youth Work:

The PCC has continued to focus on the development of our children’s and youth work as our top strategic priority. The Children and Youth Work can be split into four main groups each month:

- ❖ Sunday School
- ❖ Family Church
- ❖ Chat & Chocolate/Bible & Biscuits then Pizza & Praise
- ❖ Little Angels
- ❖ Schools

Sunday School continues to be very popular with a usual attendance of 8-15 children aged 0-11. We continue to split the children into 2 groups: under 7’s and 8-11’s with toys out for our very tiny children who tend to split their time between playing and joining in. We mainly use the Diocesan Weekly@ material for planning, but sometimes go with our own syllabus to add variety. We used their summer material when we came back in September and enjoyed a few weeks looking at Christians in other parts of the world. We have struggled towards the end of the year with having enough volunteers to lead the Sunday School, and we need to make this a priority in 2024 to ensure we can provide the best teaching we can.

Family Church has continued to be very popular with families across the parish and beyond. Use of the Village Hall has given us a great space to run this service each month, as well as using St Michael’s School for outdoor services and the church, which gives a great space for Hogwarts Church. This year, we ran a Children’s Hour at the Cross on Good Friday. This wasn’t attended by many children, but a very important time for the children to think about the importance of Good Friday with good discussion, worship and age-appropriate activities.

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Chat & Chocolate is our young people's group for children too old for Sunday School. After Confirmation in July, the young people asked us to add another group with more Christian input, so **Bible & Biscuits** was born in September 2022. These groups weren't huge, and so the decision was made to stop them in July 2023. This led to the birth of **Pizza 'n Praise**, an informal act of worship in church with pizza afterwards. This has had a great start, with people age 10+ coming along to worship, and some of the adults enjoying this too. We have been greatly encouraged that young people who don't/can't engage with church on a Sunday morning are choosing to come along to Pizza and Praise each month.

Little Angels toddler group has now been running for 11 months in the church Lodge. We meet every Wednesday morning from 09.30-11.00 during term time offering a safe space for children from 0 to pre-school and their carers'. We have 47 children registered since start up with a total of 37 families. A very small number of these children visit with a child minder but most visit with grandparents or parents. We average around 9-15 children at present but this number can fluctuate. We offer a safe space to play for children and tea, coffee and a friendly ear for carers. We provide snacks in the form of fruit and toast towards the end of the session with a bible story followed by singing time. We provide information on church events, specifically family church and the families and children are encouraged to visit inside the church and ring the bells. We are currently looking forward to celebrating our first birthday.

Schools - we have continued to develop our partnership with our Church School. The Rector and Youth Minister lead worship weekly in school. The Youth Minister has set up a Worship Group for some of the children to take part in leading Worship in school and contributing to school services in church. There have been regular services in church for Ash Wednesday, Ascension Day, Easter, Christmas, Harvest, the beginning and end of the school year. The Youth Minister also ran a Scripture Union Guardians of Ancora after school club in the run up to Christmas. This was regularly attended by approximately 10 children, and they enjoyed playing the game on tablets and thinking about the bible stories they were engaging with. The Rector and Youth Minister have also led assemblies in our local non-church school and a church school further away, but with good links to our church.

5.2 MAKING DISCIPLES

The Lodge has transformed the church's teaching programme

The highlight of 2023 has undoubtedly been our Bible for Beginners fortnightly course which has attracted 18-20 people per session, both regular members of the congregation and a number of newcomers, all of whom recognised the need for more Bible teaching. The course has greatly benefitted from the technology in the Lodge which has enabled us to show clips from the Biblical film series, the Chosen. This visual portrayal of biblical characters and events has enhanced Bible studies and people's ability to understand and apply biblical texts to everyday life.

- ❖ Baptism preparation has continued to be an important way of developing links with young families
- ❖ 4 young people and 1 adult were prepared for Confirmation and Confirmed in a celebratory service led by Bishop Philip
- ❖ We held another Parish Quiet Day, this time at Whalley Abbey when Archdeacon Mark Ireland spoke inspirationally.

5.3 BEING WITNESSES

King Charles' Coronation in 2023 provided a wonderful opportunity for celebration in and with the whole community:

- ❖ We held a celebration service in church and focussed, as the King had requested, on young people and volunteering. Representatives of the uniformed organisations like the Scouts and other community groups like WI, the choir etc took part in the service celebrating their history in supporting the community.
- ❖ We held a Coronation dinner in a packed Village Hall and raised money for young people's work in the community.
- ❖ We also organised a community picnic in the school with commemorative football match etc

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In September of 2023 we held a Celebration of Marriage service at which c 16 couples chose to renew their wedding vows. Bishop Jill Duff spoke inspirationally about marriage

In 2023 the bereavement group continued to meet monthly -often in the Lodge. This is a valuable opportunity for a group of those recently widowed to get to know other in a similar situation. It also provides a very valuable opportunity to deepen faith in the risen Jesus.

The church has continued to provide a monthly service at Old Mill Court and has developed its ministry in Ribble Court Nursing Home with regular well attended services.

The church has continued to show love and care for the local community through support of the food bank. St Michael's has also continued to support global needs throughout the world. A summary of all charitable giving can be found on page 9 Section 6.7 of this report.

St Michael's also makes every effort to be a green church.

5.4 GROWING LEADERS

The members of the new Ministry team have developed their leadership gifts by preparing and delivering occasional sermons, leading Bible studies and Morning Prayer and taking on more pastoral work and Home Communion. The need for pastoral visiting in the parish has been increased by Ribble Court now welcoming us to take services there and visit when appropriate.

New people have joined the teams of chalice administrators, readers and sides-people. More volunteers are needed in every area of church life including intercession, Sunday school teachers, House-group leaders.

We now have an ordinand in her first year of training. The congregation have been very supportive.

5.5 CHURCHWARDENS' FABRIC REPORT

This year, our church was due for a Quinquennial inspection, which was undertaken by the church architect Mr Richard Bramley in January 2024, attended by Mr Jock Davidson. This is a comprehensive inspection of the church building required by the Diocese, which gives us information about any work required during the next five years to maintain our church to the required standard. The formal report is awaited, but during his inspection, Mr Bramley complimented the team at St Michael's, adding that he seldom sees churches of this age (nearly 400 years old) kept in such good condition.

Items requiring attention were not major, and none were urgent. They include:

- ❖ Re-pointing work in the porch. This is the largest job we need to address. It will require removal of old pointing and replacement with appropriate material (this needs to be specialised due to the heritage listing of our church), and some redecoration. We are planning to discuss this project with Mr Sutton, builder, in the hope that the work can proceed once better weather arrives.
- ❖ The west ("bridal") door has rotted again at the base, and this requires attention before it becomes worse. Plans are already in hand for the affected wood to be replaced, and for a fillet to be fitted across the base of the door which should deflect rain water from the door as a protection against further damage.
- ❖ The bells in the tower were found to be rusting. Plans are in hand for these to be rubbed down and greased to protect against future rusting.
- ❖ There was some evidence of mice in the tower, which has already been dealt with, otherwise the tower caused no further concern. Minor ingress of rain water into the choir area was addressed in 2023 by Mr Sutton, builder, and has caused no further problem.

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- ❖ The area above the altar had been causing us some concern, as we had noticed water stains on the altar cloths on several occasions, and also some damp behind the memorial book. Possible causes could have been displaced tiles on the roof causing a small leak during heavy rain, or alternatively condensation. During the inspection, Mr Bramley's view was that condensation was the most likely cause, as this area of the church is not heated, and a check on the roof raised no concerns.

The church wardens are very pleased with the results of the Quinquennial inspection, as no major problems have been identified as requiring attention in the next five years. It is also very positive that, with the exception of the work on the porch, all the identified jobs are being undertaken in house, thanks to the commitment of Mr Davidson and helpers. The wardens would like to record our gratitude for this, as without their help we would have many more problems to solve.

General Maintenance of the Church

All routine safety checks have been completed in 2023, and all required servicing undertaken. A green energy survey needs to be undertaken in relation to the boiler during 2024.

The electrical problems noted last year have not recurred since work undertaken in January 2023. Woodworm noted last year in two pews has been treated, but a general check will need to be undertaken this year. Although there are some damp patches on the floors near the back of church at times, there are no specific problems with the drains identified, and they appear to be flowing well. Downspouts are kept clear and water table monitored.

The Quinquennial inspection has noted nothing of significant concern regarding internal fixtures and fittings, or external brickwork and roof, apart from the work on the porch discussed earlier.

Platinum Jubilee Lodge

- ❖ Accessibility has been improved via the installation of a concrete path linking the car park to the entrance ramp, and a safety gate has been installed across it.
- ❖ The lodge has recently been decorated inside, and rugs added.
- ❖ Storage has been improved to benefit the toddler group and Sunday school, and a noticeboard will soon be installed for the display of the children's work, plus other information. Baby changing facilities have been installed.
- ❖ Various small maintenance and fitting tasks have been undertaken during the year, and a cleaning team remains in place.

Again, thanks are extended to the group of volunteers who have undertaken all these tasks in-house during 2023 – their commitment greatly assists the wardens and the church finances.

Churchyard Maintenance

Graves and Interred Ashes – Information has been placed around the churchyard advising those visiting graves to check that they are complying with updated churchyard regulations, in terms of items that are permissible on graves and memorial plaques. Copies of the regulations are clearly displayed in the porch. During 2023, many families have adapted their graves if required, and some have sought advice about compliance. The wardens will continue to monitor this situation, but in general terms the churchyard does appear tidier.

A **"tip and tilt"** undertaken in 2023 revealed twelve gravestones that could present a risk of falling. Two were laid down for safety. A list of affected graves was published around the church and in the magazine, and a number of families have come forward to make their graves safe. Unfortunately, some graves in this group are no longer visited, and plans will need to be made to make stones safe.

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Faculties - A faculty was applied for in 2023 to replace a rotten bench, and permission was also granted to fix a memorial plaque(s) to that bench. The bench is now in situ. A second bench faculty is being applied for in 2024, also requesting permission to fix memorial plaque(s) as above.

Both benches are very kindly being sponsored by three parishioners in memory of their loved ones.

General - Boundary walls and hedges appear sound, and edges to the car park are neater.

In March 2023, Mr Martindale, who had undertaken our churchyard maintenance for many years announced his wish to retire. After research by Mrs Wood, churchwarden, a scheme called Community Payback (which benefits young offenders) was engaged and approved by the PCC to undertake this work. The service is free, and liaison is undertaken by Mr Jock Davidson. This arrangement is generally working well, with the churchyard being maintained to a good standard.

5.6 DEANERY SYNOD

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structure of the Diocese.

5.7 SAFEGUARDING

As a Church we have adopted the House of Bishops 'Promoting a Safer Church' policy and the Parish Safeguarding Handbook, incorporating the House of Bishop's Safeguarding Policy and Practice Guidance. Our PCC has formally adopted this and signed the Safeguarding Policy Statement Promoting a Safer Church. Details of our Parish Safeguarding Officer can be found in the 'Contact Us' section on the website. We have also displayed the Promoting a Safer Church poster prominently within our Church. All those working with children and adults at risk have undergone safer recruitment, received safeguarding training and support.

6 FINANCE REVIEW

6.1 CHURCH INVESTMENTS & CURRENT ACCOUNT

United Trust Bank (UTB) 100 Day Notice Saving Account

The balance on this account at the end of the year was £27,954.12. With the final amalgamation of The Friends of St Michael's Church & Development Committee bank account and other funds, excess working capital was transferred to the savings account as follows:

❖ The Friends Fund	£16,000.00
❖ Flower Fund	£1,000.00
❖ Platinum Jubilee Lodge Special Appeal	£0.00
❖ Youth Work Fund	£5,000.00
❖ Total	£22,000.00

HSBC Current Account Cashflow

Cashflow has eased significantly after the construction and fitting out of the Lodge. Donations to the Church Fund did increase in 2023 but payments also increased. The current account operates on an average balance of £7,000 and this has remained more or less consistent throughout the year. We are very grateful for the support of church goers.

Amalgamation of Church Funds

The amalgamation of The Friends Fund was completed in April 2023. This means that all restricted funds are now under the Church Fund. We do, however, monitor the receipts and payments from each fund individually, as can be seen from the financial statements that follow.

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6.2 DONATIONS

Church donations come from all types of sources and for different purposes:

- ❖ Collections at all types of services (Sundays, Weddings, Funerals, Baptisms and many more).
- ❖ Commitments by individuals to donate regularly via envelope or standing order.

With the completion of the Lodge project, donations to the Church Fund have increased from 2022 levels by approximately 3%. The number of donors has steadily fallen from 2020 but the amount donated has risen, meaning that fewer donors are actually donating more.

Although the amount donated per week per donor has increased from £6.37 in 2022 to £7.27 in 2023, this is **only half** the average donations to other churches in the Diocese (based on the latest 2022 data from the diocese). In 2022 the Diocesan average was £11.47 and the Leyland Deanery average was even greater at £14.01 (compared with our £6.37 average). One mitigating factor may be that donations to the lodge project were taking precedence over church funds, with public donations to the lodge being approximately £14,000 in 2022.

6.3 RESTRICTED ACCOUNTS

We have four Restricted Funds:

*The Friends Fund	for the maintenance of the church and graveyard and all within its curtilage
The Flower Fund	for the decoration of the church weekly & special occasions via sponsorship
The Platinum Lodge	this was a special appeal started in 2021 and due to close in 2024.
*Youth Work	started as a result of the Gift Day in October 2022, to support the work of our youth minister and her team in the development of our young church, family church and Sunday school, incorporating mission and outreach.

* The names of these two restricted funds will shortly be reviewed by the PCC.

The finance team would like to give reassurance to all that our Restricted Funds, although amalgamated within the main church account, will continue to be used for the purpose(s) for which donations were given. This is a specific legal requirement that will be adhered to and monitored by the Trustees of the Church.

6.4 THE PARISH SHARE

The Parish Share for 2023 was £28,853.

This was met in full as we have endeavoured to do (and achieved) for many years.

The Parish Share requested for 2024 is £34,558

For further details on the breakdown and calculations for parish share, please refer to the Diocesan website at www.blackburn.angican.org

6.5 GRANTS/LEGACIES and OTHER DONATIONS

Church General Fund	Private Donation	£2,000.00
Platinum Lodge	Grant: New Progress Housing	£200.50
	Private Donation	£2,000.00
Youth Work	Grant: MHPC	£950.00
	Grant: MHPC – Toddler Group Start Up	£153.00
	Private Donation	£2,500.00
Friends Fund	Grant: War Graves Commission	£4.00
	Annual private donation	£500.00

Grateful thanks go to ALL who have continued to donate to Church, by whatever means they could and for whatever reason. This is so very much appreciated.

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6.6 THE LODGE – SPECIAL APPEAL 2021-2024

The Platinum Jubilee Lodge is now fully open and in constant use. Facilities are in place to hire out the lodge to trusted users. Any surplus of lodge funds will need to be spent in 2024, thereby allowing closure of the Lodge Special Appeal Fund.

Below is a summary of the financial status of that appeal (plus 2024 projections known to date) remembering that the initial quote and target was £70,000.00.

Receipts					Payments				
	2021	2022	2023	2024		2021	2022	2023	2024
Grants:					South Ribble Building C'mte		£900.00		
All Churches Trust	£2,250.00				M J Davidson - Groundworks		£20,000.00		
LHPC	£5,000.00	£5,000.00			S A Estates - Lodge Framework		£11,680.00		
Blackburn Diocese		£20,000.00			M J Davidson - Water Treatment Plant		£9,850.00		
MHPC		£11,000.00			S A Estates - Lodge Building		£46,000.00		
New Progress Housing			£200.50		S A Estates - Lodge Building		£9,000.00	£6,000.00	
Church Designated Funds:									
Internal transfer from UTB Savings Account (Church Funds)		£30,000.00							
Internal Transfer from Church Funds o/s from Civic Service 6/6/22				£350.10					
Internal Transfer of o/s Donation from 2022				£2,165.00					
All Other Donations:									
Donations & Fund Raising	£9,967.45	£8,600.70	£2,300.00		F&F Purchases		£3,007.82	£174.96	£125.66
Just Giving (Part of the Buy a Brick Campaign)	£1,759.57	£718.10							
F&F Donations		£3,308.31							
Gift Aid Claims		£1,854.50	£1,800.97						
Internal Transfer - GA Claim o/s from 2022 Donation				£541.25					
Projected GA Claim from 2023 Donations				£525.00					
Total Raised	£18,977.02	£80,481.61	£4,301.47	£3,581.35	Total Spent	£0.00	£100,437.82	£6,174.96	£125.66
					Status as at 31st December 2023				
					Total Receipts to Date		£103,760.10		
Surplus/Deficit per Annum	£18,977.02	-£19,956.21	-£1,873.49	£3,455.69	Less Payments to Date		£106,612.78		
Carry forward Figures each year end	£18,977.02	-£979.19	-£2,852.68	£603.01	Surplus/Deficit end of 2023		-£2,852.68		
					Plus 2024 Net Projections		£3,455.69		
					Projected Surplus in 2024		£603.01		

Within this summary are hidden details of the many private individuals who have donated most generously with their time, effort, skills and money and for this we thank you most sincerely.

6.7 CHARITABLE GIVING BY THE CHURCH & AFFILIATED CHURCH GROUPS

Church General Fund		Amount	Hoole St Michael's Ladies Group	Amount
FOMO	Locally Controlled Charity – regular recipient	£730.00	Youth Work & Toddler Group	£500.00
Okorum Village St Michaels	Our namesake church – regular recipient	£500.00	Platinum Jubilee Lodge Fund	£200.00
Churches Together, Penwortham	Local Foodbank – regular recipient	£500.00	Flower Fund	£15.00
Royal British Legion	Remembrance Day Service Collection	£200.00	Friends Fund	£200.00
Cancer Research UK	Car Wash - Fund Raising	£40.00	Leprosy Mission	£142.00
Tearfund	Turkey Earthquake Appeal	£430.00	Derian House	£50.00
IAT	Ukraine Appeal b/fwd from 2022	£132.00	St Catherine's Hospice	£50.00
Water Aid	b/fwd from 2022	£120.00	The Venue	£200.00
			Scouts	£150.00
			Alder Hey Childrens Charity	£350.00
			Brain Tumour Research	£350.00
		£2,652.00		£2,207.00

The charitable giving from Church General Funds was approximately 4% of gross income.

Our giving is reviewed annually, usually in March, therefore the recipients can change each year or during the course of the year. Now the Lodge Project is complete, we would hope, that in the coming year, we can increase our donations closer to the 10% target.

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6.8 THE CHURCH MAGAZINE

This is a non-profit-making endeavour to further the prime aim of the church:

“To Know Christ and Make Him Known”.

For years we have been blessed with a volunteer to collate and edit the magazine. However, due the tragic demise of Mr Steve Newman in 2023 after a very short time in that role, our Parish Administrator Jeanette Calderbank has taken on this task which has been an added factor in our outgoings from previous years.

During 2023 the printer was changed from Sharon Press to Preston City Council who provide a colour printing service at a very good price and excellent efficiency.

The surplus revenue for the church magazine in 2023 was £541 which appears to be a lot higher than normal. This is because not all invoices from the printers had been submitted at the year end.

Grateful thanks go to the loyal support of our subscribers, advertisers, volunteer distributors and the dedicated production team, together with a great deal of invaluable work going on in the background.

6.9 VOLUNTEERS

Grateful thanks go to all those who contribute to the financial administration of the church.

Especial thanks to our independent examiner Adam Calvert of Rushtons, Chartered Accountants, Preston who are once again providing their services free of charge.

6.10 LOOKING FORWARD

2023 was another challenging year particularly with the final amalgamation of church funds and the special Lodge appeal.

At the time of writing this report we are nearing the end of the first quarter of 2024 and the good news is:

- ❖ the projected Gift Aid from all fund donations is increasing year on year. A summary of the 2024 projections for each fund can be found on page 17 Section 8.4 of this report.
- ❖ Regular donations have again increased this year but with reduced numbers of donors.

What Can YOU Do?

For over 10 years we have been blessed with the services of a volunteer minister. We have been informed by the Archdeacon that we will almost certainly have to pay for the ministry at St Michael's in the future, when the current Rector retires in October 2024. This would increase our parish share by about £20,000 for a half time stipendiary minister. Currently, we are receiving more than fulltime ministry hours free of charge.

It is also essential to sustain and build on the growth of the last 5 years and that we retain our excellent Youth Minister.

The major help we need from all our church members and supporters of St Michael's, is that we increase our regular giving to cover the costs of the expected increase in our parish share and build up the restricted fund for the work of our young people's ministry.

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7 RESERVES POLICY 2023-2024

Monthly Outgoings:

In accordance with recommendations in the Guide to Parish Reserves Policies, it is the aim of this PCC to hold a cash reserve the equivalent of an average 3 months outgoings:

- ❖ Church Running Costs (insurance, minor repairs, churchyard, all types of service requisites)
- ❖ Wages
- ❖ Utilities
- ❖ Rectory & Rector
- ❖ Parish Share

The average projected outgoings over 3 months for the forthcoming year are £16,500

Maintenance & Repair:

The guidelines recommend that the PCC have some form of fabric/maintenance fund. Our Church is a Grade II* listed building which requires responsible maintenance and repair work to keep the buildings, the churchyard and all within its curtilage in good order.

- ❖ It is expected that the church boiler and possibly the full heating system will need replacement and/or a full overhaul within the foreseeable future.
- ❖ The next quinquennial is in 2024. At this time, it is not expected to reveal any major works.
- ❖ The Friends' Fund meets the criteria of a fabric/maintenance fund and is the primary source of funding to cover these costs. As a Restricted Fund – no reserve applies.

Growth of the Church:

We continue to expand our outreach in the following areas:

- ❖ work among children and young people
- ❖ parent and toddler group
- ❖ beginners' groups and midweek Bible Study groups

The Youth Work Fund was created at the end of 2022. The first two elements are within the remit of this fund which is the primary source to cover these costs. As a Restricted Fund – no reserve applies.

Summary

The PCC no longer has freely available, surplus funds for its general purposes because of the significant expenditure on the building of the Platinum Jubilee Lodge, successfully completed in September 2022.

The PCC will now work towards rebuilding its general fund in order to continue to meet its monthly commitments. The focus for growth will continue to be Mission and Outreach; the aim is to grow our membership in all age groups in faith and commitment.

Policy Review:

The next review is scheduled for later in 2024 after the APCM or as and when circumstances change.

Authorisation:

Authorised by the PCC of Hoole Parish Church at the PCC Meeting held on the 11th September 2023

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8 FINANCIAL STATEMENTS

8.1 PCC HOOLE PARISH CHURCH INVESTMENTS & CURRENT ACCOUNT

Church General Fund

CHURCH GENERAL FUND - RECEIPTS			2023	2022
Code	Voluntary Donations:			
1	1a & 1b - Planned Giving	Gift Aided	£22,072.70	£20,272.25
2	2a & 2b -Planned Giving	Not Gift Aided	£3,617.00	£4,231.01
3	Collections at All Types of Services:			
	3a - Sundays/Weddings/Funerals/Baptisms etc	Gift Aided	£3,582.73	£2,989.31
	3b - Sundays/Weddings/Funerals/Baptisms etc	Not Gift Aided	£5,016.82	£4,485.44
	3c - Card Donations	Gift Aided	£64.93	£9.83
	3d - Card Donations	Not Gift Aided	£148.88	£109.13
4	Donations Given Outside of Services - Recurring:			
	4a - Donations that are likely to repeat	Gift Aided	£0.00	£0.00
	4b - Donations that are likely to repeat	Not Gift Aided	£111.30	£273.94
5	Donations Given Outside of Services - Non-recurring:			
	5a - Ad hoc or one-off donations	Gift Aided	£2,705.00	£3,517.81
	5b - Ad hoc or one-off donations	Not Gift Aided	£724.21	£1,089.53
6	Income Tax Recovered (Gift Aid & GASDS)		£8,420.59	£6,776.14
7	Legacies		£0.00	£1,000.00
8	Grants		£0.00	£1,624.58
9	Activities for Generating Funds (Fund Raising)		£1,072.80	£0.00
10	Dividends and Interest (Current A/C only)		£0.00	£0.00
11	Church Activities (Income from Weddings etc)			
	11b - Fees Retained by the PCC		£10,206.00	£8,222.00
	11c - Fees: Organist/Verger/Visiting Ministers/Projectionist		£2,233.30	£1,475.00
12	Income from Trading & Other Activities			
	12a - Magazine Subscriptions		£1,351.56	£1,533.90
	12b - Magazine Advertisements		£1,040.00	£857.00
	12c - Ad Hoc Bookstall Sales & Donations Box		£470.11	£85.39
13	Other Incoming Resources		£662.46	£0.00
	Total Receipts		£63,500.39	£58,552.26
	Receipts from Investments			
	United Trust Bank - 100 Day Notice A/c - Interest		£478.27	£249.09
	Total Receipts Current & Savings Accounts		£63,978.66	£58,801.35
Code	CHURCH GENERAL FUND - PAYMENTS		2023	2022
17	Costs of Generating Funds (Fund Raising Costs)		£285.86	£1,485.77
18	Mission Giving/Donations to Charities		£2,652.00	£3,522.09
19	Diocesan Parish Share		£28,853.00	£32,643.00
20	Salaries, Wages and Honoraria		£16,643.54	£13,308.25
21	Expenses of Clergy & Staff:			
	21a - Rector		£6,259.58	£2,834.85
	21b - Rectory Expenses & Utilities		£3,014.81	£2,742.42
	21c - Lay Reader, Pastoral, PCC Members		£0.00	£10.30
22	Mission and Evangelism Projects		£1,775.58	£1,289.88
23	Church Running Expenses:			
	23a - Service Needs, Consumables & Equipment		£3,938.67	£2,729.08
	23b - Bank Charges		£179.01	£207.31
24	Church Utilities (Mainly paid from Friends)		£0.00	£0.00
25	Costs of Trading		£2,116.94	£2,624.98
26	Governance Costs		£300.68	£404.68
27	Major Repairs & Redecoration to Church		£0.00	£0.00
28	Major Repairs to Hall & Other PCC Property		£0.00	£0.00
29	New Building Work		£0.00	£0.00
99	Other Outgoing Resources		£34.00	£150.00
	Total Payments		£66,053.67	£63,952.61
	Payments from Investments			
	United Trust Bank - 100 Day Notice A/c - Interest Charge		£0.00	£83.53
	Total Receipts Current & Savings Accounts		£66,053.67	£64,036.14
	Surplus/Deficit of Receipts over Payments		-£2,075.01	-£5,151.26

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The Flower Fund

Code	FLOWER FUND - RESTRICTED RECEIPTS		2023	2022
4	Donations Given Outside of Services - Recurring:			
4a	Donations that are likely to repeat	Gift Aided	£369.32	£240.00
4b	Donations that are likely to repeat	Not Gift Aided	£306.00	£22.82
5	Donations Given Outside of Services - Non-recurring:			
5a	Ad hoc or one-off donations	Gift Aided	£30.00	£0.00
5b	Ad hoc or one-off donations	Not Gift Aided	£70.00	£50.00
6	Income Tax Recovered via Gift Aid & GASDS		£369.47	£0.00
7	Legacies		£0.00	£0.00
8	Grants		£0.00	£0.00
9	Activities for Generating Funds (Fund Raising)		£0.00	£225.00
13	Other Incoming Resources:			
	Closing Balance from Flower Fund Bank Account (2022)		£0.00	£789.51
	Total Receipts		£1,144.79	£1,327.33
Code	FLOWER FUND - RESTRICTED PAYMENTS		2023	2022
17	Costs of Generating Funds (Fund Raising Costs)			
	Mainly from Weddings		£0.00	£201.60
23	Church Running Expenses			
	Provision of flowers, plants and related equipment		£608.06	£382.72
99	Other Outgoing Resources		£0.00	£0.00
	Total Payments		£608.06	£584.32
	Surplus/Deficit of Receipts over Payments		£536.73	£743.01

The Youth Work Fund

Code	YOUTH WORK FUND - RESTRICTED RECEIPTS		2023	2022
3	Collections at all Types of Services:			
3a	Family Church (amalgamated with Youth Fund 2023)	Gift Aided	£18.00	£0.00
3b	Family Church (amalgamated with Youth Fund 2023)	Not Gift Aided	£110.49	£36.00
3c	Family Church Card Donations	Gift Aided	£4.92	£0.00
3d	Family Church Card Donations	Not Gift Aided	£4.92	£0.00
4	Donations Given Outside of Services - Recurring:			
4a	Donations that are likely to repeat	Gift Aided	£5,410.00	£60.00
4b	Donations that are likely to repeat	Not Gift Aided	£400.00	£0.00
5	Donations Given Outside of Services - Non-recurring:			
5a	Ad hoc or one-off donations	Gift Aided	£3,097.50	£190.00
5b	Ad hoc or one-off donations	Not Gift Aided	£794.48	£0.00
6	Income Tax Recovered via Gift Aid & GASDS		£0.00	£0.00
7	Legacies		£0.00	£0.00
8	Grants		£1,103.00	£0.00
9	Activities for Generating Funds (Fund Raising)			
	King Charles Coronation (Dinner/BBQ/Civic Service)		£4,578.53	£0.00
13	Other Incoming Resources			£0.00
	Total Receipts		£15,521.84	£286.00
Code	YOUTH WORK FUND - RESTRICTED PAYMENTS		2023	2022
17	Costs of Generating Funds (Fund Raising Costs):		£2,920.69	£0.00
21	Expenses of Clergy & Staff:			
	Mainly Youth Worker & Little Angels Volunteers		£188.99	£0.00
22	Mission and Evangelism Projects		£851.48	£0.00
23	Church Running Expenses:			
23a	Crafts/Refreshments: Sunday School/Family Church/Little Angels		£1,175.12	£1,459.08
25	Costs of Trading		£0.00	£0.00
26	Governance Costs			
	Training Courses relating to Youth Work		£0.00	£0.00
99	Other Outgoing Resources		£0.00	£0.00
	Total Payments		£5,136.28	£1,459.08
	Surplus/Deficit of Receipts over Payments		£10,385.56	-£1,173.08

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The Friends Fund (April-December 2023)

Code	FRIENDS FUND - RESTRICTED RECEIPTS		2023	2022
4	Donations Given Outside of Services - Recurring			
4a	Annual & Monthly Donations	Gift Aided	£2,029.00	£150.00
4b	Annual & Monthly Donations	Not Gift Aided	£75.00	£285.00
	Churchyard (amalgamated with Friends Fund 2023)	Gift Aided	£0.00	£500.00
5	Donations Given Outside of Services - Non-Recurring			
5a	Ad hoc or one off donations	Gift Aided	£0.00	£1,400.00
5b	Ad hoc or one off donations	Not Gift Aided	£230.00	£0.00
6	Income Tax Recovered via Gift Aid & GASDS		£918.95	£493.82
7	Legacies		£0.00	£0.00
8	Grants			
	Churchyard (amalgamated with Friends Fund 2023)		£4.00	£504.00
9	Activities for Generating Funds (Fund Raising)		£0.00	£0.00
13	Other Incoming Resources:			
	Closing Balance - The Friends of St Michael's Church & Development Committee		£3,702.29	£30,000.00
	Total Receipts		£6,959.24	£33,332.82
Code	FRIENDS FUND - RESTRICTED PAYMENTS		2023	2022
17	Costs of Generating Funds (Fund Raising Costs)		£0.00	£0.00
21	Expenses of Clergy & Staff		£0.00	£0.00
22	Mission and Evangelism Projects		£0.00	£0.00
23	Church Running Expenses:			
23a	Church Maintenance & Minor Repairs		£3,546.83	£1,187.76
	Churchyard Wages (Amalgamated with Friends Fund 2023)		£0.00	£2,397.22
24	Church Utilities		£4,095.57	£1,539.31
27	Major Repairs & Redecoration to Church		£0.00	£0.00
28	Major Repairs to Hall & Other PCC Property		£0.00	£0.00
29	New Building Work		£0.00	£0.00
99	Other Outgoing Resources:		£0.00	£0.00
	Total Payments		£7,642.40	£5,124.29
	Surplus/Deficit of Receipts over Payments		-£683.16	£28,208.53

The Platinum Jubilee Lodge Fund

Code	PLATINUM JUBILEE LODGE - RESTRICTED RECEIPTS		2023	2022
5	Donations Given Outside of Services - Non-recurring:			
5a	Ad hoc or one off donations - special appeal	Gift Aided	£2,100.00	£7,125.52
5b	Ad hoc or one off donations - special appeal	Not Gift Aided	£200.00	£5,501.59
6	Income Tax Recovered via Gift Aid & GASDS		£1,800.97	£1,854.50
7	Legacies		£0.00	£0.00
8	Grants			
	New Progress Housing		£200.50	£36,000.00
9	Activities for Generating Funds (Fund Raising)		£0.00	£0.00
13	Other Incoming Resources		£0.00	£30,000.00
	Total Receipts		£4,301.47	£80,481.61
Code	PLATINUM JUBILEE LODGE - RESTRICTED PAYMENTS		2023	2022
17	Costs of Generating Funds (Fund Raising Costs):		£0.00	£0.00
23	Church Running Expenses:		£0.00	£0.00
	Mainly Fixtures & Fittings		£174.96	£3,007.82
29	New Building Work (Platinum Jubilee Lodge)		£6,000.00	£97,430.00
99	Other Outgoing Resources		£0.00	£0.00
	Total Payments		£6,174.96	£100,437.82
	Surplus/Deficit of Receipts over Payments		-£1,873.49	-£19,956.21

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Summary of Bank Statement Balances for the PCC Hoole Parish Church Accounts

		2023	2022
Opening Balances - PCC Hoole Parish Church Accounts as at 1st January			
HSBC Current Account		£25,390.87	£16,879.67
United Trust Bank - 100 Day Notice Account		£5,475.85	£20,559.38
United Trust Bank - 1 Year Bond (Closed 2022)		£0.00	£20,253.30
		£30,866.72	£57,692.35
Closing Balances - PCC Hoole Parish Church Accounts as at 31st December			
HSBC Current Account		£8,455.23	£25,390.87
United Trust Bank - 100 Day Notice Account		£27,954.12	£5,475.85
		£36,409.35	£30,866.72

Summary of Individual Funds in the PCC Hoole Parish Church Current Account

SUMMARY OF THE PCC HOOLE PARISH CHURCH CURRENT ACCOUNT		2023		2022	
		Receipts	Payments	Receipts	Payments
Summary of Receipts & Payments					
Church General Fund		£63,978.66	£66,053.67	£58,801.35	£64,036.14
Flower Fund		£1,144.79	£608.06	£1,327.33	£584.32
Youth Work Fund		£15,521.84	£5,136.28	£286.00	£1,459.08
Friends Fund		£6,959.24	£7,642.40	£33,332.82	£5,124.29
Platinum Jubilee Lodge Fund - Special Appeal		£4,301.47	£6,174.96	£80,481.61	£100,437.82
	Check totals	£91,906.00	£85,615.37	£174,229.11	£171,641.65

Summary of Balances in each Restricted Fund (Running Total)

Summary of Restricted Funds (Surplus/Deficit)	2022 B/Fwd	2023 Receipts	2023 Payments	2023 C/Fwd
Flower Fund	£743.01	£1,144.79	£608.06	£1,279.74
Youth Work Fund	-£1,173.08	£15,521.84	£5,136.28	£9,212.48
Friends Fund	£18,495.37	£6,959.24	£7,642.40	£17,812.21
Platinum Jubilee Lodge Fund	-£979.19	£4,301.47	£6,174.96	-£2,852.68

8.2 THE FRIENDS OF ST MICHAEL'S CHURCH & DEVELOPMENT COMMITTEE BANK ACCOUNT

Please note that this bank account was closed in April 2023. The closing balance of £3,702.29 was transferred to the PCC Hoole Parish Church current account and shown as a receipt into The Friends Fund (see page 14). This sum is also included in the summary above.

Code THE FRIENDS OF ST MICHAEL'S CHURCH & DEVELOPMENT COMMITTEE (Jan-Apr 2023)		2023	2022
Receipts			
4	Recurring Donations Given Outside of Services:		
4a	Annual & Monthly Donations		
	Gift Aided	£194.00	£1,609.00
	Not Gift Aided	£0.00	£250.00
5	Non Recurring Donations Given Outside of Services:		
5a	ad hoc donations not expected to be repeated	£0.00	£0.00
	Gift Aided	£0.00	£0.00
	Not Gift Aided	£0.00	£0.00
5b	ad hoc donations not expected to be repeated	£0.00	£0.00
6	HMRC Gift Aid Tax Refund	£0.00	£0.00
7	Legacies	£0.00	£0.00
8	Income from Grants	£0.00	£0.00
9	Fundraising (gross)	£0.00	£0.00
10	Interest (all accounts)	£0.00	£101.98
13	Other Incoming Resources (Overpayment by Donor)	£0.00	£60.00
	Total Receipts	£194.00	£2,020.98
Payments			
17	Costs of Generating Funds	£0.00	£0.00
23	Church Running Expenses		
23a	Insurance, Consumables	£28.48	£1,888.47
23b	Bank Charges	£25.00	£60.80
99	All Other Outgoing Resources		
	Repayment to Donor from 2022	£60.00	
	Closing Balance as at 27th April 2023 to Friends Fund	£3,702.29	£30,000.00
	Total Payments	£3,815.77	£31,949.27
	Surplus/Deficit of Receipts over Payments	-£3,621.77	-£29,928.29
Opening Balances as at 1st January			
		2023	2022
	HSBC Current Account	£3,621.77	£11,885.37
	Flower Festival Balance	£0.00	£0.58
	Barclays 10 Day Premium Account	£0.00	£11,514.11
	Barclays DASA	£0.00	£10,150.00
		£3,621.77	£33,550.06
Closing Balances as at 31st December			
	HSBC Current Account Closed April 2023	£0.00	£3,621.77
		£0.00	£3,621.77

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8.3 AFFILIATED CHURCH GROUPS

<u>HOOLE ST. MICHAEL'S LADIES GROUP</u>		2023	2022
Receipts			
Subscriptions		£390.00	£390.00
Collections at Meetings		£126.50	£135.00
Fund Raising		£1,424.92	£1,889.93
Donations		£10.00	£0.00
Social and Trip Income		£0.00	£460.00
	Total Receipts	£1,951.42	£2,874.93
Payments			
Flowers & Gifts		£247.50	£112.00
Meeting Expenses		£275.00	£351.00
Fund Raising		£0.00	£84.10
Donations		£2,207.00	£630.00
Social Events		£0.00	£374.30
Stationery & Sundry Expenses		£11.48	£140.45
Village & School Hall Hire		£270.00	£180.00
	Total Payments	£3,010.98	£1,871.85
Opening Balances as at 1st January			
Cash in Hand		£80.56	£71.48
Santander Current Account		£1,154.57	£160.57
		£1,235.13	£232.05
Closing Balances as at 31st December			
Cash in Hand		£131.00	£80.56
Santander Current Account		£44.57	£1,154.57
		£175.57	£1,235.13
	Surplus/Deficit of Receipts over Payments	-£1,059.56	£1,003.08

<u>HOOLE ST. MICHAEL'S MEN'S GROUP</u>		2023	2022
Receipts			
Subscriptions		£210.00	£200.00
Donations		£153.60	
Raffle proceeds		£55.00	£45.00
	Total Receipts	£418.60	£245.00
Payments			
Stationery & Sundries		£13.58	£10.20
Meetings & Events		£210.00	£240.00
Donations		£0.00	£150.00
Bank Charges		£0.00	£30.00
Miscellaneous		£3.00	£0.00
	Total Payments	£226.58	£430.20
Opening Balances as at 1st January			
Cash in Hand		£311.03	£196.23
Cash Held in Trust		£319.77	£619.77
		£630.80	£816.00
Closing Balances as at 31st December			
Cash in Hand		£583.05	£311.03
Lloyds Bank Current Account opened 30/6/23		£239.77	£319.77
		£822.82	£630.80
	Surplus/Deficit of Receipts over Payments	£192.02	-£185.20

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8.4 STATEMENT OF ASSETS & LIABILITIES

STATEMENT OF ASSETS AND LIABILITIES		2023	2022
Summary of All Monetary Assets as at Year End			
PCC Hoole Parish Church Current Account		£8,455.23	£25,390.87
PCC Hoole Parish Church Savings Account		£27,954.12	£5,475.85
The Friends of St Michael's Church & Development Committee (Closed April 2023)		£0.00	£3,621.77
Hoole St Michael's Ladies Group		£175.57	£1,235.13
Hoole St Michael's Men's Group		£822.82	£630.80
Total Monetary Assets		£37,407.74	£36,354.42
Other Monetary Assets - Money Owed to the Church by Others		2023	2022
Invoices:			
Funeral & Monument Fees		£0.00	£185.00
Gift Aid & GASDS Projections:			
Church General Fund		£8,749.00	£8,161.70
Flower Fund		£100.00	£357.00
Youth Work Fund (newly formed in 2023)		£2,127.00	£0.00
Friends Fund & Friends & Development Committee		£556.00	£915.00
Platinum Jubilee Lodge Fund - Special Appeal		£525.00	£1,781.00
Total Debtors		£12,057.00	£11,399.70
Monetary Liabilities - Money Owed by the Church to Others		2023	2022
Church General Fund:			
Bank Charges - December		£15.00	£15.00
Rectory Utilities - December		£390.00	£352.00
Ukraine Appeal		£0.00	£132.00
Wages & Expenses		£5,773.00	£7,046.00
Water Aid		£0.00	£120.00
Restricted Funds:			
Friends - Utilities		£267.00	£150.00
Platinum Jubilee Lodge Fund - SA Estates		£0.00	£6,000.00
Affiliated Groups			
Ladies Group		£0.00	£0.00
Mens Group		£0.00	£0.00
Total Creditors		£6,445.00	£13,815.00
Assets - Money Paid in Advance by the Church		2023	2022
Clock Service 3 Yr Contract (2022-2025)	From Ledger	£384.80	£577.20
Liabilities - Money Received in Advance by the Church			
None		£0.00	£0.00
Other Assets		2023	2022
2000 Safe (Vestry)	Church	£240.00	£240.00
2005 Audio Loop System	Friends	£2,168.00	£2,168.00
2012 Security Container (Churchyard)	Friends	£750.00	£750.00
2017 Lawn Mower (scrapped 2023 & not replaced)	Church	£0.00	£360.00
2018 Commemorative Vase (Church)	Ladies Group	£567.00	£567.00
2018 Memorial Bench (Churchyard)	Ladies Group	£418.00	£418.00
2018 Photocopier (now on lease)	Church	£0.00	£700.00
2018 Tables (Lodge)	Social Group	£528.00	£528.00
2020 Audio Loop System Upgrade	Church	£185.00	£185.00
2020 Audio Outdoor Sound System/Tripod/Ext Lead	Church	£470.00	£470.00
2020 CCTV System	Friends	£3,420.00	£3,420.00
2020 Projector Screen & Recording System (check new equipment)	Church	£4,200.00	£4,200.00
2022 Casio Keyboard (Lodge)	Donated	£250.00	£250.00
2022 Chairs (Lodge)	Donated	£1,334.00	£1,334.00
2022 Outdoor Lighting	Friends	£150.00	£150.00
2022 TV (Lodge)	Lodge	£400.00	£400.00
2022 Wi fi Equipment (Church & Lodge)	Church	£239.00	£239.00
2023 Audio CD Player with bluetooth	Church	£338.00	£0.00
2023 Audio Sound System (Six Channel Amplifier)	Church	£300.00	£300.00
2023 Laptop (replaced 2023)	Church	£490.00	£300.00
2023 Memorial Bench	Donated	£130.00	£0.00
2023 Storage Box	Youth Work Fund	£165.00	£0.00
Total Other Assets		£16,742.00	£16,979.00

The financial statements were approved by the Parochial Church Council and signed on their behalf by the Rev Ann Templeman, Chairman & Incumbent

A. Templeman

Signed

Dated

7th March 2024

ANNUAL REPORTS & ACCOUNTS 2023

ST MICHAEL & ALL ANGELS CHURCH, LIVERPOOL OLD ROAD, MUCH HOOLE, PR4 5JQ

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and Basis of Report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Adam D Calvert, ACA
Rushtons Chartered Accountants
Shorrock House
1 Faraday Court
Fulwood
Preston
Lancashire
PR2 9NB

Date: 21st March 2024